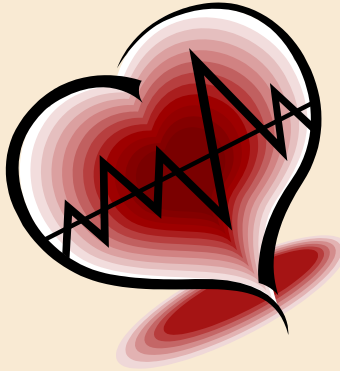


February 2014 News Letter

New!



Staff,

Remember, **CARING EXCELLENCE** is our motto! Please do not hesitate to call the office if you have questions during office hours Monday – Friday, 9:00 AM – 5:00 PM at (904) 794-7601 or the On-Call T Lay cell phone (904) 392-4878 during non-office hours.

It is a new year are you in compliance with state regulations? Review your own compliance, the following items are required for compliance: Up To Date CPR, Car Insurance, Medical Licenses, Annual Physical Exam, TB Skin Test and Driver's License. Per policy 12 CEUs are required to be completed every year, available on the T Lay website (www.tlayhealth.com).

- T Lay Management

Important Information

What is special about T Lay

- Diverse work force staff speaks 5 international languages
- Experienced and Caring leaders: Administrator, Alternate Administrator and Nursing Consultant with over 100 years of combined nursing practice and leadership experience
- Service to rural clients in areas where other agencies do not go to
- Weekend services
- One-on-one culturally appropriate care
- Community/ Population focused activities related to health and wellness promotion in North East Florida

T Lay Observed Holidays

T Lay observes the following holidays:

- New Year's Day
- Martin Luther King Day
- Memorial Day
- Independence Day
- Veteran's Day
- Thanksgiving Day
- Christmas Day
- Day after Christmas (Boxing Day)

During those days the T Lay office will be closed. All staff are still required to attend to patients if a visit fall on the holidays listed above unless instructed otherwise. Please remember all vacation requests are to be submitted in writing 2 weeks prior to date of vacation.

Please email questions, comments and concerns to l.bazile@tlayhealthcare.comcastbiz.net

Announcements

- In 2012 ACHA Licensure Survey result was 100% success/compliance

Caregiver of the Month

Natalia Kardash is being recognized as Caregiver of the Month for February. Natalia has been working with T Lay since October 2008. Natalia's service has stood out to clients which have only positive feedback to report. She is appreciated by client and staff for her excellent care, ability to take initiative and flexibility. When completing satisfactory surveys one of her client's states "She saved my life and is a remarkable caregiver". Thank you Natalia for your amazing work and dedication!

In-service Education Topics



Blood borne Pathogens & Standard Precautions



Infection Control Guidelines



Respiratory Disorders & Tuberculosis



Medical Device Reporting

Next Meeting

Date: 2/20/2014

Location: Face- to-Face; T Lay Office

Time: 4:00 p.m.

Who to contact: T Lay Healthcare Services (904) 794-7601